



Dunstable 350th Celebration Committee Meeting Minutes

12/01/2021

6:40pm - Meeting Called to Order

Meeting Attendees:

Margery Kimpton, David Kimpton, Jon Crandall, Debbie
Courtney, Kathy Sneizek, Jon Swift

AGENDA for December 1, 2021 Meeting

Call to Order

Approval of 11/10/21 Meeting Minutes

Merchandise Update

December Events

Funding Status/Solicitation

- Reviewed minutes from 11/10/21 meeting. Minutes approved by all present.

MEMBER/ADMIN UPDATES

- Anne Farina will be resigning from the committee. She may re-engage with the committee or task forces as time permits later this year. Kathy advised Anne to email Jake with her resignation.
- We now have 2 openings on the committee. Lori Chabot expressed interest in joining.
- Jen West would like to assist in some capacity as well. TBD if as committee member or community member.
- Sue Pseladakis was going to stop by to discuss creating a walking trail. She was not able to join.
 - According to Tiffany N., they are still accepting proposals for CPC funding for 2023.
 - Need an owner to work on the CPC proposal. Do we have a due date?
- We will be moving meetings to Tuesday nights beginning in January 2022.

MERCHANDISE

- Per Debbie: No concrete date from Jess at the tshirt/hoodie vendor. Latest email was unclear but we think T-shirts should be ready by 12/10.
- Debbie will reach out to Jess tomorrow and let her know we need an update by end of day. If no update, Kathy will follow up with Jess.
- DS Graphics Price for merch:
 - Hoodies \$16 - 100
 - Tshirts - \$5.25 - 100
- 2nd batch of 100 ornaments will be in on 12/3.
- Magnets are in, we have 100 on hand
 - Will have available for DTC & Craft Fair. \$5 each to start.
- Totes that Sue ordered were out of stock so was issued a refund.
- Sue will continue search for totes and will share options & pricing on FB group.

FUNDING/BUDGET STATUS

- Jon Crandall needs to have a budget to present to the Advisory Board next Wednesday evening, 12/8. The request of the board is for \$25000. Kathy will follow up with Erica, who started working on a budget doc.
- Donation solicitation next steps:
 - Neighbor to Neighbor hits this week with the letter & donation requests.
 - Kathy thinks Erica would be a great task force lead for the donations. She will talk with Erica for her input.
 - We currently do not have a way for people to donate cash electronically.
- The donation checks will go to a Dunstable 350th specific PO box for tracking.
- Dave Kimpton will track checks coming into PO Box.

EVENTS - DECEMBER

Nicole - Dec 11, 2-2:30pm, DTC A Christmas Carol @ Town Hall

Jon S - Dec 11, 4:00-7:00 pm, Craft Fair @ Town Hall

Kathy - Dec 12, 2--2:30pm, 4-4:15pm, DTC A Christmas Carol @ Town Hall

Nicole - Dec 18, 1:00 pm, Cookie Swap

- Events Setup
 - Tables are available at Town Hall (downstairs) for events held there.
 - Chair & Tablecloth - Kathy
 - Banner - Nicole
 - Tree display - Kathy
 - Cash box & petty cash - Kathy or Debbie

TASK FORCE SETUP

- Donation Task force lead. Kathy nominates Erica and will connect with her.
- Merchandise Lead - Sue with Kathy S. as backup.
- October 15, 2022 Kickoff Event Leads - Debbie, Margery, Nicole, Kathy
- October 14, 2023 Grand Finale Leads - Kathy S., Nicole & Debbie
- November 5, 2022 Road Race Lead - Nicole
- Cornhole Tournament Lead - Debbie C. Target June 2023
- April 16, 2023 350th Patriot's Day Parade Leads – Erica, Jon C. Suggestion: Look into getting some local marching bands from original towns. Also, Jon C has a lead on Clydesdales local to MA and will follow up.
- Fireworks/Food Trucks/Bonfire Leads - Sue/Kathy May 2023
- Scavenger Hunt Leads – Kimptons
- Craft Show TBD
- Wine & Cheese event at little red school house. And again potentially at 11 Pleasant Street.
- Fritz Weatherbee - Dave, Debbie & Kathy
- Make Bail & Grow Beard contests - need someone to take those activities
- Garden tour - Margery will connect with Consuelo Walker to get started.

- March (12) 2022 Trivia Night Lead - Nicole. Pre-October 2022 as a fundraiser. Silent auction TBD. and we may ask someone
- Music Bingo - potential event Kathy & Debbie to review further.
- Town-wide Yard Sale - Late June 2022 - Jon S. Bring back in 2023 if a hit.
- Non denominational/historical Service - Debbie C. will talk to Bobby Ross
- Talent Show, Karaoke (Dunstable's got Talent). Jon S. - Jon will talk with Sue Tully/Summer Concert Committee to see if we can tack onto the end of the Summer Concert Series. Jon has connections with sound equipment.

8:31pm Meeting Adjourned